

The North Fork Board of Education met for the purpose of organization on Monday, January 10, 2022, at Utica Senior High School, 260 Jefferson Street, Utica, Ohio 43080.

The 2021 Board President presided as President Pro-Tempore at the Organizational Meeting until the 2022 Board President was elected.

The meeting was called to order by Mrs. Cooperider at 6:00 p.m.

The Pledge of Allegiance was led by Mr. Hartley.

The administration of "Oath of Office" was given by the Treasurer to newly elected board members.

The following members were present: Mrs. Farrah Cooperider, Mr. Andy Hollenback, Dr. Rob Krueger, Mrs. Lori Stradley.

2022-01-0001

1.1 Nomination of Board President

Dr. Krueger nominated Mr. Andy Hollenback for President.

Mrs. Stradley nominated Mrs. Farrah Cooperider for President.

Mrs. Stradley moved, seconded by Mrs. Cooperider, to nominate Mr. Andy Hollenback and Mrs. Farrah Cooperider for President.

A vote was taken to elect Mr. Andy Hollenback as Board President

Yea: Dr. Krueger – 1

Abstain: Mr. Hollenback – 1

Nay: Mrs. Stradley, Mrs. Cooperider – 2

The president ruled the motion failed.

A vote was taken to elect Mrs. Farrah Cooperider as Board President.

Yea: Mrs. Stradley, Mrs. Cooperider, Mr. Hollenback – 3

Nay: Dr. Krueger – 1

The president ruled the motion carried.

President Cooperider assumed the Chair.

2022-01-0002

1.2 Nomination of Board Vice President

Mrs. Cooperider nominated Mr. Andy Hollenback for Vice President.

Mrs. Stradley moved, seconded by Dr. Krueger, to elect Mr. Andy Hollenback as Board Vice President.

Yea: Mrs. Stradley, Dr. Krueger, Mrs. Cooperider, Mr. Hollenback – 4

Nay: - 0

The president ruled the motion carried.

HEARING OF THE PUBLIC

Public comment was requested and the following responded:

- None

2022-01-0003

Mrs. Stradley moved, seconded by Mr. Hollenback, to approve the following standing authorizations:

2.1 Advances on Tax Settlements

Authorize the Treasurer to secure advances from the County Auditors when funds are available and payable to the school district.

2.2 Investment of Interim Monies

Authorize the Treasurer to invest interim monies as per Board Policy 6144 at the most productive interest rate whenever funds are available.

2.3 Payment of Bills

Authorize the Treasurer to pay all bills within the limits of the appropriations resolution as they are received and when the merchandise has been received in good condition.

2.4 Employment of Treasurer's Office Personnel

Authorize the Treasurer to employ Personnel as is needed. Any employment that exceeds 20 consecutive days in the same assignment is to be presented to the Board for approval at the next regular Board meeting.

2.5 Public Records Training

Authorize the Treasurer to attend public records training in lieu of the board members and serve as the public records designee.

2.6 Modifications to Appropriations and Transfers

Authorize the Treasurer to make modifications to appropriations and to make fund transfers or advances when necessary. A list of these changes is to be given to the board at the regular monthly meeting following the transfer or advance.

2.7 Blanket Purchase Order Maximum

Authorize the Treasurer to set the blanket purchase order maximum at \$25,000.00.

2.8 Service Fund

Authorize the establishment of a Service Fund in the amount of \$2.00 per student for a total of \$3,100.00 from the FY2023 appropriation #001-2310-410-001 to reimburse the Board members for necessary expenses incurred in carrying out their duties. For the purpose of establishing this Service Fund, the Board certifies the number of students to be 1,550.

2.9 Appointment of Purchasing Agent

Authorize the Superintendent to serve as the Purchasing Agent for the school district.

2.10 Employment of Personnel

Authorize the Superintendent to employ Personnel as is needed. Any employment that exceeds 20 consecutive days in the same assignment is to be presented to the Board for approval at the next regular Board meeting.

2.11 Resignation of Personnel

Authorize the Superintendent, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

2.12 Appointment of Federal Project Agent

Authorize the Superintendent to serve as Agent of Federal Projects.

2.13 Application for Funds and Grants

Authorize the Superintendent, or designee, to apply for appropriate local, state, and or federal funds and grants.

2.14 Tax Incentive Revenue Council

Appoint Scott Hartley, Superintendent, or his designee, to represent the North Fork Local School District as a member of the Tax Incentive Revenue Council (TIRC) for the 2022 calendar year.

2.15 Payments Over Contract Amounts

Authorize the Superintendent, or his designee, to approve payments over contract specified amounts when overtime is necessary. The Board authorizes the Treasurer to make said payment above contract amount for overtime that has been approved.

2.16 Accept Donations

Authorize the Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.

2.17 Official Newspaper

The Board designates *The Mount Vernon News* as the Official Newspaper, pursuant to North Fork Local Board of Education Bylaw 0154.

2.18 Agenda, Meeting Notification Requests

Authorize that persons who are residents of the North Fork Local School District requesting copies of the schedule of meetings, agenda, or notice of individual meetings receive such free of charge for calendar year 2022. Individuals wishing to receive these communications must submit a written request annually.

2.19 Regular Meeting Dates, Times, and Locations

The Board establishes that it will meet each month at 6:00 p.m., unless otherwise noted, on the dates and at the locations listed on the following 2022 Board Meeting Calendar.

January 10 (Second Monday)
Organizational Meeting 6:00 p.m.
followed by Regular Meeting
Utica Sr. High School*
260 Jefferson Street
Utica, Ohio 43080

January 24 (Fourth Monday **Planning Mtg.**)
5:00 P.M.
Utica Sr. High - Rm. 106
260 Jefferson Street
Utica, Ohio 43080

February 14 (Second Monday)
Utica Middle School*
260 Jefferson Street
Utica, Ohio 43080

March 21
Utica Elementary School*
367 Church Street
Utica, Ohio 43080

April 18
Newton Elementary School*
6645 Mount Vernon Road
Newark, Ohio 43055

May 16
Utica Sr. High School*
260 Jefferson Street
Utica, Ohio 43080

June 27 (Fourth Monday)
Utica Sr. High School
260 Jefferson Street
Utica, Ohio 43080

July 18
Utica Elementary School
367 Church Street
Utica, Ohio 43080

August 15
Utica Sr. High School*
260 Jefferson Street
Utica, Ohio 43080

September 19
Newton Elementary School*
6645 Mount Vernon Road
Newark, Ohio 43055

October 17
Utica Middle School*
260 Jefferson Street
Utica, Ohio 43080

November 21
Utica Elementary School*
367 Church Street
Utica, Ohio 43080

December 12 (Second Monday)
Newton Elementary School*
6645 Mount Vernon Road
Newark, Ohio 43055

2.20 Finance Committee; Buildings and Grounds Committee; and Communications Committee Meeting Dates, Times, and Locations

Approve the following meeting dates for the Finance Committee; Buildings and Grounds Committee; and the Communications Committee.

FINANCE COMMITTEE

District Administrative Office, 312 Maple Avenue, Utica, Ohio 43080
5:00 p.m.

Monday	March 14	Monday	August 22
Monday	May 9	Monday	November 14

BUILDINGS AND GROUNDS COMMITTEE

4:00 p.m.

Monday	February 28 Utica Middle School	Monday	August 29 Newton Elementary School
Monday	April 25 Utica Senior High School	Monday	September 26 Utica Middle School
Monday	May 23 Utica Elementary School	Monday	October 24 Utica Senior High School
		Monday	November 28 Utica Elementary School

COMMUNICATIONS COMMITTEE

Utica High School Conference Room, 260 Jefferson Street, Utica, Ohio 43080
2:45 p.m.

Monday	March 14	Monday	August 22
Monday	May 9	Monday	November 8

Yea: Mrs. Stradley, Mr. Hollenback, Mrs. Cooperider, Dr. Krueger - 4

Nay: - 0

The president ruled the motion carried.

2022-01-0004

Mr. Hollenback moved, seconded by Dr. Krueger, to designate Mrs. Stradley to serve as Legislative Liaison to the Ohio School Boards Association and appoints Mrs. Cooperider as alternate.

Yea: Mr. Hollenback, Dr. Krueger, Mrs. Cooperider, Mrs. Stradley - 4

Nay: - 0

The president ruled the motion carried.

2022-01-0005

Mr. Hollenback moved, seconded by Dr. Krueger to designate Mrs. Barbara Bruce to serve as Student Achievement Liaison to the Ohio School Boards Association for calendar year 2022.

Yea: Mr. Hollenback, Dr. Krueger, Mrs. Cooperider, Mrs. Stradley - 4

Nay: - 0

The president ruled the motion carried.

2022-01-0006

Board Committee Appointments

Per Board Policy By-Law 0155, the board appointed the following representatives to the following committees:

Buildings and Grounds Committee: Mr. Hollenback, Mrs. Cooperider

Communications Committee: Mrs. Bruce, Mr. Hollenback

Finance Committee: Dr. Krueger, Mrs. Stradley

HEARING OF THE PUBLIC

Public comment was requested and the following responded:

- None


Mr. Hollenback moved, seconded by Dr. Krueger, that the meeting be adjourned.

Yea: Mr. Hollenback, Dr. Krueger, Mrs. Cooperider, Mrs. Stradley - 4

Nay: - 0

The president ruled the motion carried.

Time: 6:16 p.m.


Farrah Cooperider, President


Kellie Breehl, Treasurer

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The North Fork Board of Education met in **Regular** session on Monday, January 24, 2022, at Utica Senior High School, 260 Jefferson Street, Utica, Ohio 43080.

The meeting was called to order by President Cooperider at 5:00 p.m.

The Pledge of Allegiance was led by Mr. Hartley.

The following members were present: Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Mr. Andy Hollenback, Dr. Rob Krueger, Mrs. Lori Stradley.

HEARING OF THE PUBLIC

- Alex Keith – Preschool/Therapy Dog
- John Maher – Instructional days
- Taylor Starrett – Losing instructional days

AGENDA ADJUSTMENTS

- None

OLD BUSINESS

- None

NEW BUSINESS

2022-01-0016

Mr. Hollenback moved, seconded by Mrs. Bruce, that the Board approve the following personnel actions:

Extra Service/Supplemental

Approve the following as a Home Instruction Tutor for the 2021-2022 school year. The Superintendent will approve the number of hours and effective dates as needed. Compensation will be at the Home Instruction Tutor's rate of the NFEA Negotiated Agreement.

Jayme Blackstone

Yea: Mr. Hollenback, Mrs. Bruce, Mrs. Cooperider, Dr. Krueger, Mrs. Stradley – 5

Nay: - 0

The president ruled the motion carried.

2022-01-0017

Mrs. Stradley moved, seconded by Mr. Hollenback, that the Board approve the following financial actions:

- 2.1 Approve the "Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditors." A copy of this document will be included as a part of the official minutes.

- 2.2 Approve an agreement with Woodhull Copiers, Printers, Software Solutions to replace the district's copiers. The agreement is a 60-month agreement beginning July 1, 2022.

Yea: Mrs. Stradley, Mr. Hollenback, Mrs. Bruce, Mrs. Cooperider, Dr. Krueger – 5

Nay: - 0

The president ruled the motion carried.

WORK SESSION

- Board Planning

SUPERINTENDENT'S REPORT/INSTRUCTION

- Other district's admin coaching policy

HEARING OF THE PUBLIC

Public comment was requested and the following responded:

- None.

Mrs. Bruce moved, seconded by Mrs. Stradley, that the meeting be adjourned.

Yea: Mrs. Bruce, Mrs. Stradley, Mrs. Cooperider, Mr. Hollenback, Dr. Krueger - 5

Nay: - 0

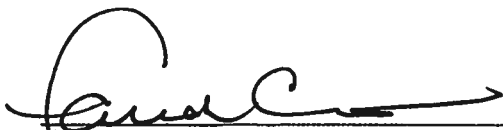
The president ruled the motion carried.

Time: 8:26 p.m.

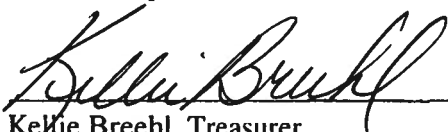
Next Meeting: February 14, 2022

Location: Utica Middle School
260 Jefferson Street
Utica, Ohio 43080

Time: 6:00 p.m.



Farrah Cooperider, President



Kellie Breehl, Treasurer

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The North Fork Board of Education met in **Regular** session on Monday, January 10, 2022, at Utica Senior High School, 260 Jefferson Street, Utica, Ohio 43080.

The meeting was called to order by President Cooperider at 6:17 p.m.

The following members were present: Mrs. Farrah Cooperider, Mr. Andy Hollenback, Dr. Rob Krueger, Mrs. Lori Stradley.

RECOGNITIONS

- School Board Recognition Month

REPORTS:

1. **Superintendent's** – Mr. Hartley
Planning Meeting
School Board Recognition – Certificates of Appreciation
Student Counts for December
2. **Treasurer's** – Mrs. Breehl
State Funding Update
American Rescue Plan Act
3. **Legislative Update** – Mr. Hollenback
HB 169
4. **Student Liaison**
None

WORK SESSION

- None

HEARING OF THE PUBLIC

Public comment was requested and the following responded:

- Ashley Baker-Hunter – Safety

AGENDA ADJUSTMENTS

- Pg. 8, Item 6.6, Change "July" to "January" 2023 Commission meeting

OLD BUSINESS

- None

NEW BUSINESS

2022-01-0007

Mr. Hollenback moved, seconded by Mrs. Cooperider, to waive the reading of and approve the minutes of the December 13, 2021, Regular Meeting.

Yea: Mr. Hollenback, Mrs. Cooperider, Dr. Krueger – 3

Abstain: Mrs. Stradley - 1

Nay: - 0

The president ruled the motion carried.

2022-01-0008

Mr. Hollenback moved, seconded by Mrs. Stradley, that the Board approve the following personnel actions:

Certified

- 2.1 Approve the Licking County Educational Service Center Certificated Substitute List No. 7 for the 2021-2022 school year.

Extra Service/Supplemental

- 2.2 Approve the following supplemental positions for the 2021-2022 school year, pending proper certification and background check:

Name	Position	Level	Step
Tyler Keith	Baseball Assistant Coach (50%)	4	1
Micah Keith	Track Assistant Coach	4	0
Mark Rakoczy	Track Assistant Coach	4	1
Morgan Sheasby	Track Assistant Coach	4	0
Eric Luckey	Track Assistant Coach	4	4

Classified

- 2.3 Approve the following employees to be included on the Classified Substitute List for the 2021-2022 school year pending proper background checks:

Debra Paxton

Non-Degree Substitutes

2.4 Approve the following as non-degree substitutes for the 2021-2022 school year pending proper certification and background checks:

Travis Lester Theresa Magers

Yea: Mr. Hollenback, Mrs. Stradley, Mrs. Cooperider, Dr. Krueger - 4

Nay: - 0

The president ruled the motion carried.

2022-01-0009

Mr. Hollenback moved, seconded by Mrs. Stradley, that the Board approve the following financial actions:

- 4.1 Approve the financial and reconciliation reports for the Month of December, 2021.
- 4.2 Approve bills as presented for December 2021, and payment of bills with "Then and Now" certificates.
- 4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 4.4 Approve the membership to the Ohio School Boards Association for the 2022 calendar year at an annual dues cost of \$5,711.00, the annual *Briefcase* subscription (electronic) cost of \$0.00 and the annual *School Management News* subscription (electronic) cost of \$150.00, for a total cost of \$5,861.00.
- 4.5 Approve the Legal Assistance Fund Consultant Service Contract with the Ohio School Boards Association for the period January 1, 2022, through December 31, 2022. This is an ongoing service at the cost of \$250.00.
- 4.6 Approve the renewal of the lease agreement with Quadient Leasing USA Inc. for postage machines effective May, 2022, for a term of 60 months.

Yea: Mr. Hollenback, Mrs. Stradley, Mrs. Cooperider, Dr. Krueger - 4

Nay: - 0

The president ruled the motion carried.

2022-01-0010

- 6.1 Mr. Hollenback moved, seconded by Dr. Krueger, that the board approve the following volunteers for the 2021-2022 school year:

Karla Orr

Yea: Mr. Hollenback, Dr. Krueger, Mrs. Cooperider, Mrs. Stradley - 4

Nay: - 0

The president ruled the motion carried.

2022-01-0011

- 6.2 Mr. Hollenback moved, seconded by Dr. Krueger, that the board approve the following coaching volunteers for the 2021-2022 school year:

Whitney Scarberry – Softball Volunteer Coach

Travis Lester – Baseball Volunteer Coach

Tyler Rosshirt – Baseball Volunteer Coach

Yea: Mr. Hollenback, Dr. Krueger, Mrs. Cooperider, Mrs. Stradley- 4

Nay: - 0

The president ruled the motion carried.

2022-01-0012

- 6.3 Dr. Krueger moved, seconded by Mrs. Stradley, that the board approve the Community Support Liaison position and job description for the second semester of the 2021-2022 school year. This position will be federally funded.

Yea: Dr. Krueger, Mrs. Stradley, Mrs. Cooperider, Mr. Hollenback - 4

Nay: - 0

The president ruled the motion carried.

2022-01-0013

- 6.4 Mr. Hollenback moved, seconded by Mrs. Stradley, that the board approve the Academic Enrichment Coach position and job description for the second semester of the 2021-2022 school year. This position will be federally funded.

Yea: Mr. Hollenback, Mrs. Stradley, Mrs. Cooperider, Dr. Krueger - 4

Nay: - 0

The president ruled the motion carried.

2022-01-0014

6.5 Mrs. Stradley moved, seconded by Mr. Hollenback, that the board approve the following resolution:

**SCHOOL DISTRICT BOARD
RESOLUTION RESCINDING REQUEST
FOR THE OHIO FACILITIES CONSTRUCTION COMMISSION
TO ESTABLISH A NEW SCOPE, ESTIMATED BASIC PROJECT COST & LOCAL SHARE
IN THE
CLASSROOM FACILITIES ASSISTANCE PROGRAM (LAPSED)**

WHEREAS, the Board of Education of the **North Fork Local School District, Licking County, Ohio**, met in regular session on January 10, 2022, and adopted this Resolution seeking new conditional approval of a lapsed project pursuant to ORC Section 3318.054 requesting the Ohio Facilities Construction Commission (Commission) establish a new scope, estimated basic project cost (project budget), and estimated school district portion (local share) of the basic project cost prior to submitting the ballot measures to the electors; and

WHEREAS, the School District now desires to rescind the previously submitted resolution dated December 18, 2017; and

WHEREAS, the School District understands that with rescission of the previously submitted resolution seeking the approval to establish a new scope, estimated basic project cost (project budget) and estimated school district portion (local share), the School District will no longer receive approval at the previously requested time from the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the **North Fork Local School District, Licking County, Ohio** the School District, after further deliberation, rescinds the previous Resolution that sought to have the Ohio School Facilities Commission establish a new scope, estimated basic project cost (project budget), and estimated school district portion (local share) of the basic project cost for the Classroom Facilities Assistance project in accordance with the provisions of ORC Section 3318.054.

Yea: Mrs. Stradley, Mr. Hollenback, Mrs. Cooperider, Dr. Krueger - 4

Nay: - 0

The president ruled the motion carried.

2022-01-0015

6.6 Mr. Hollenback moved, seconded by Mrs. Stradley, that the board approve the following resolution:

**SCHOOL DISTRICT BOARD RESOLUTION REQUESTING THE
OHIO FACILITIES CONSTRUCTION COMMISSION
TO ESTABLISH A NEW SCOPE, ESTIMATED BASIC PROJECT COST & LOCAL SHARE
IN THE CLASSROOM FACILITIES ASSISTANCE PROGRAM (LAPSED)**

WHEREAS, the Board of Education of the **North Fork Local School District, Licking County, Ohio**, met in regular session on January 10, 2022, and adopted the following Resolution; and

WHEREAS, the conditional approval of the School District has lapsed and, as provided in ORC Section 3318.054, the School District seeks a new conditional approval of the project; and

WHEREAS, ORC Section 3318.054, provides that a lapsed School District may request that a new scope, estimated basic project cost (project budget), and estimated school district portion (local share) be established by the Ohio Facilities Construction Commission (Commission); and

WHEREAS, the School District is requesting that the Commission establish a new scope, estimated basic project cost (project budget), and estimated school district portion (local share) of the basic project cost prior to resubmitting the ballot measures to the electors; and

WHEREAS, the project scope and estimated costs established shall be valid for one year from the date of approval by the Commission; and

WHEREAS, the School District acknowledges the Commission recommendation that the School District engage a design and construction professional to assist in the review of the information presented in the Facilities Assessment Report. The School District has provided any information available to aid in the identification of any areas of concern for conditions, which cannot be readily observed by standard assessment procedures throughout the School District's facilities and the School District acknowledges that the scope of services provided by the professional authoring the

Facilities Assessment Report does not include invasive facilities and grounds investigation; and

WHEREAS, the School District acknowledges that neither the School District nor the Commission have control over conditions which are hidden or otherwise unknown at the conclusion of the assessment report and master facilities plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the **North Fork Local School District, Licking County, Ohio** requests the Commission establish a new scope, estimated basic project cost (project budget), and estimated school district portion (local share) of the basic project cost for the Classroom Facilities Assistance project in accordance with the provisions of ORC Section 3318.054, at the January, 2023 Commission meeting.

Yea: Mr. Hollenback, Mrs. Stradley, Mrs. Cooperider, Dr. Krueger - 4

Nay: - 0

The president ruled the motion carried.

SUPERINTENDENT'S REPORT/INSTRUCTION:

- Club Sports/School Teams (MS)
- Bus incident

HEARING OF THE PUBLIC

Public comment was requested and the following responded:

- None.

Mrs. Stradley moved, seconded by Mr. Hollenback, that the meeting be adjourned.

Yea: Mrs. Stradley, Mr. Hollenback, Mrs. Cooperider, Dr. Krueger - 4

Nay: - 0


The president ruled the motion carried.


Time: 7:06 p.m.

Next Meeting: January 24, 2022 *Planning Meeting*

Location: Utica Senior High School
Room 106
260 Jefferson Street
Utica, Ohio 43080

Time: *5:00 p.m.*


Farrah Cooperider, President


Kellie Breehl, Treasurer

